

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

ACADEMIC SENATE

AGENDA - May 11, 1976
3:15-4:45 PM UU 220

Chair, Lezlie Labhard
Vice Chair, David Saveker
Secretary, Charles Jennings

I. Minutes - Academic Senate April 27, 1976

II. Reports

- A. Statewide Senate (Olsen, Wenzl, Murphy)
- B. Administrative Council (Weatherby)
- C. Academic Council (Jennings)
- D. Consultative Committee - Dean, Science and Math (Eatough)
- E. Consultative Committee - Dean, Ag. and Nat. Resources (Rogalla)
- F. Consultative Committee - Director, Library (Sparling)
- G. Executive Committee (Jennings)
- H. Ad Hoc Committee on Academic Structure and Organization (Jones)
- I. Department Head's Council (Hariri)
- J. Foundation Board (Labhard)
- K. President's Council (Labhard)

III. Committee Reports

- | | |
|---|------------------------------------|
| A. Budget (Nielsen) | H. Constitution and Bylaws (Gold) |
| B. Curriculum (Cirovic) | I. Long-Range Planning (Dundon) |
| C. Election (Rathbun) | J. Personnel Review (Kann) |
| D. Instruction (Greffenius) | K. Research (Thomas) |
| E. Personnel Policies (Beecher) | L. Fairness Board (Eatough) |
| F. Student Affairs (Culver) | M. Faculty Library (Krupp) |
| G. Gen. Ed. & Breadth Req. (Riedlsperger) | N. Dist. Teaching Awards (Roberts) |

IV. Business Items

- A. Reinstatement of Stuart Larsen (Labhard)
- B. Elections (Rathbun)
Nominations as of May 1, 1976:
Chair: Chuck Jennings
Tom Hale

Vice Chair:

Secretary: Luther Hughes

- q. Resolution Regarding A.S.I. Representative on Information Awareness Committee (Kranzendorf) (Attachment IV-C)

concern of "body" last part of sentence -

13 +
HACK MICE ABOUT WHAT HA PROBABLY WAITING
W/STUPID
A.B. 3375 - (400 positions)
TITLE 5 - Education Code
Roberti Bill - open files
no confidential info
Rodd's Bill (lay-off procedure)
Any 16. by this end of month

Arch. - Duarte

B. & S. - Kersten
Comm. - Beecher
Hum -

PS - Ed. Watson

To the 25th

D. Resolution Regarding A Change-of-Grade Policy (Culver)(Attachment IV-D)

E. Resolution Regarding Faculty Involvement in Student Politics (Culver)
(Attachment IV-E)

C.

F. Curriculum Packages (Cirovic)

Curriculum Committee Procedures for reference - Attachment IV-F1

School of Engineering and Technology (Attachment IV-F2)

School of Ag. and Nat. Resources (Attachment to be distributed)

School of Human Development and Education (Attach. to be dist'd.)

Items referred back to Committee (Attachment to be distributed)

G. Reassignment of Department Heads (Beecher)(Attachment IV-G)

V. Discussion Items

VI. Announcements

A. Invitation to New Senators to Attend the Next Meeting.

RESOLUTION REGARDING ASI REPRESENTATIVE ON
INFORMATION AWARENESS COMMITTEE

- WHEREAS, Students have similar concerns as faculty in matters of location of files concerning themselves, access to those files and material kept in those files, and
- WHEREAS, the Associated Students, Inc. of Cal Poly are considering the setting up of a committee similar in scope to the Academic Senate Ad Hoc Information Awareness Committee, and
- WHEREAS, many of the questions or problems which any such committee might face might be similar to those confronted by the faculty committee, now, be it therefore
- RESOLVED: A representative of the student body attend the regular meetings of the Ad Hoc Information Awareness Committee. Such a representative would be regularly invited to the meetings except for such times when potentially sensitive matters relating to particular faculty or administrative personnel were to be discussed.

Ad Hoc Information Awareness Committee
April 28, 1976

Att.IV-C, 5/11/76
Ac.Senate Agenda

RESOLUTION REGARDING A CHANGE-OF-GRADE POLICY

Background: Changes of grades are presently handled in two ways: (1) if there is no indication for the reason why the grade is being changed, then the corrected grade will appear beside the original grade which now will have a line through it--e.g., ~~B~~; (2) if a reason is given for the change--"clerical error," "error in grading," etc.--then only the corrected grade will be evident on the student's transcript. These two methods apply to assigned letter grades and are the point of issue here. An "Incomplete" which is satisfactorily made up appears on the transcript beside the new grade.

There are several reasons for concern with the present dual method of changing grades. First, many instructors and students are unaware that the original grade will be visible on a student's transcript unless a reason for change is so stated on the change form. Second, there is a possibility that showing both grades will result in a detrimental misinterpretation by admissions officers for those students going on to graduate, law, medical, or other professional schools as well as those entering the job market.

One reason given for continuing the present policy, with the exception of genuine instructor or clerical errors, is that the official transcript should reflect the students actual academic history; hence only genuine errors of record should be obliterated.

WHEREAS, A student's official transcript should reflect only the student's final grade in a course; and

WHEREAS, the final grade is determined by the academic performance of the student to the satisfaction of the instructor in charge of a course; now be it

RESOLVED: that the official and only change of grade policy at California Polytec State University be that of reflecting the grade which is ultimately submitted as the student's true grade in a course; and be it further

RESOLVED: that this condition applies only in those instances where a grade other than "Incomplete" was originally issued.

Student Affairs Committee
4/29/76

Att. IV-D, 5/11/76
Ac. Senate Agenda

RESOLUTION REGARDING FACULTY INVOLVEMENT IN STUDENT POLITICS.

Background: Before and after last years ASI elections, there were persistent rumors of faculty involvement in determining the outcome of that election to the extent that the right of students to voice their own choice was infringed upon. Accusations of misconduct come easy and evidence difficult to document. This resolution seeks to reaffirm the principle of freedom of choice and ballot in student elections.

WHEREAS, Free elections at any level of governance are a cherished right; and
WHEREAS, students are to be encouraged to freely select among their own qualified members their representative officials; now be it

RESOLVED: that the Academic Senate give its support to this basic tenet of democratic systems by affirming the right of California Polytechnic State University students to select their government leaders without interference, hinderance, or other pejorative acts or actions on the part of the faculty at this institution.

*passed -
unanimously*

Student Affairs Committee
4/29/76

Att.IV-E, 5/11/76
Ac.Senate Agenda

CURRICULUM COMMITTEE REPORT

1. Membership: One representative from each school and professional consultative services, student representative, Dean of Curriculum (Dave Cook), and the Director of the University Library.
2. Procedures: Each school packet is randomly allocated to a member of the committee (not of that school) to act as advocate for that school.

Procedurally, the advocate presents each change, addition, etc. in the curriculum package one at a time. The working assumption of the committee is that the proposal is endorsed unless some question or objection is voiced by any member.

In cases where there are questions relating to a proposal, the department concerned is contacted to provide the needed information. In all cases where a proposal has received a negative recommendation, the department concerned is notified and afforded the opportunity to respond either by appearing before the committee, in writing, by phone or in any manner the department has found appropriate. The committee has been flexible in this regard and in almost all cases been willing to reconsider prior negative action if new information or even modified proposals are provided.

Any faculty member is afforded the opportunity to provide input to the committee in a number of ways; in writing or verbally to any member or chairperson, specifically, to his/her school representative or the committee's designate his/her school's "advocate." However, even if the committee should recommend unfavorably on a given proposal, it must be remembered that this is only a recommendation to the full senate and an additional opportunity exists to argue the case on the floor of the Senate. Even at this point, the Senate action is only advisory to the Vice President for Academic Affairs and the President. It is the feeling of the Chair, and I think of the committee as a whole, that the system outlined provides sufficient safeguards against tyranny from any group or individual.

3. Charge to the Committee: "The Curriculum Committee shall be responsible for recommendations regarding academic master planning, curriculum changes, and general education requirements." (Excerpt from Academic Senate Bylaws.)
4. Examples of the kinds of specific concerns of the committee:
 - (a) Course proliferation and duplication
 - (b) Academic Standards
 - (c) Territorial questions - coordination among different schools, and
 - (d) In general, curricular matters relating to quality education.

- M. Girovic, Chair
Curriculum Committee

THE ACADEMIC SENATE CURRICULUM COMMITTEE
RECOMMENDS APPROVAL OF THE FOLLOWING COURSE PROPOSALS
FROM THE SCHOOL OF ENGINEERING AND TECHNOLOGY

1. NEW COURSES:

Engineering:

ENGR 302 Plastics (2)
ENGR 515 Digital Signal processing (3)

Engineering Technology Department:

ET 338 Industrial Engines (3)
ET 448 Comp Peripferal Maint (2)
ET 449 Microprocessor techn (2)
MP 324 Machine & prod Analysis (2)
WELD 157 Welding survey (1)
WELD 240 Addit Welding Lab (1)
WELD 251 Materials Evaluation (1)

Environmental Engr Dept:

EnvE 310 Weather & climate (3)
EnvE322 Solar Energy Thermal Proc (3)
EnvE365 Env Management & Urban Syst (2)

Industrial Engineering Dept:

IE 415 Engineering Economy (2)

Mechanical Engineering Dept:

ME 237 Fundamentals of Mech des (4)
ME 304 Thermodynamics III (3)
ME 345 Fluid Mech Lab (1)
ME 438 Heat Exchanger Des (4)
ME 440 Thermal Sys Des (3)

Metalurgical & Welding Engr Dept:

MET 314 Materials for El Engr (3)
MET 430 Principles of Weld Engr (3)

Transportation Engineering Dept*:

TE 123 Transpotation Fund (2)
TE 436 Personal Rapid Transit (3)

Industrial Technology Dept:

IT 472 Selected Adv Topics (1-4)
IT 131 Basic Auto Service (2)
IT 135 Motorcycle Fund (2)
IT 141 Plastics Proc & Appl (1)
IT 142 Wood Proc & Applic (1)
IT 145 Drafting Basics IE 92)
IT 250 Automotive Power (4)

2. Significant NON- Editorial Changes:

Aeronautical Engr Dept:

AE 404, 408, 415

Electronic & Electrical Engr Dept:

EL 314, 420, 427. EE 325, 334. EL 207

Engineering:

Engr 260, 352

Engineering Technology Dept:

ET 126, 142, 151, 153, 237, 313, 320, 321
337, 334, 344.
Weld 141, 142, 145, 151, 155, 156, 235,
351, 252, 359, 324, 325, 326, 336,
434, 435, 436.
MP 243.

Environmental Engr Dept:

EnvE 405, 361, 362.

Industrial Engineering Dept:

IE 101, 123, 141, 201, 202, 204, 214, 222,
233, 239, 251, 304, 312, 334, 343, 401,
408, 409, 414, 417, 419, 420, 421, 425,
430, 441, 442.

Mechanical Engr Dept:

ME 302, 303, 317, 341, 342, 410, 422, 428,
441.

Metalurgical and Welding Engr Dept:

Met 121, 222, 223, 235, 301, 302, 303, 306,
324, 325, 326, 341, 421, 422, 423, 424,
425, 426, 434, 435, 436.

Transportation Engr Dept:

TE 328.

Industrial Tech Dept:

IT 350, 405, 339, 346, 353, 354, 355, 426.

3. Courses to be DROPPED:

Electronic & Electrical Engr Dept:

EL 304, 322.

Engineering Technology Dept:

WELD 252.

Industrial Engr Dept:

IE 111, 215, 231, 404, 411, 412, 429, 434,
438, 451.

4. Significant Changes in Curriculum:

Aeronautical Engr Dept:

a. Add IE 415 b. Drop HUM 402

Engineering Technology Dept:

a. Drop Engr 207 - add Lit Elective
b. Drop Comp Sci Elective
c. Add 3 Units elective
d. Drop EnvE 231, 232.

m Industrial Engineering Dept:

a. Drop Hum 402
b. Drop Measurement Science Opt.

Mechanical Engr Dept:

a. Drop Phys 421 - add ME course

Transportation Engineering Dept*:

a. Drop ET 142

Industrial Technology Dept:

a. Drop EC 212 from Gen Ed req.
b. Change from 63 to 60 G.Ed units

5. Additional Changes:

a. Changing Transportation Engineering Major as well
as all course prefixes to Civil Engineering
major and CE prefixes.

ACADEMIC SENATE CURRICULUM COMMITTEE
RECOMMENDS DISAPPROVAL OF THE FOLLOWING DEPARTMENTAL
PROPOSALS FROM THE SCHOOL OF ENGINEERING & TECHNOLOGY

1. MET 461,462 - change from 120 hours total to 100 hours
Reason: not in conformance with University policy on
senior projects

2. IT 550 - new course - Industrial Org & Funct (3)
Reason: duplication with existing courses: MGT 312,513,
IE 421, MGT 311, 413, 414.

Memorandum

: Academic Senate

Date : April 30, 1976

File No.:

Copies :

From : Personnel Policies Committee

Subject: Re-assignment of Department Heads

We propose the following addition to CAM because we feel that the faculty should have procedures with which to initiate re-assignment of an unsatisfactory department head:

315.5E The appointment of an instructional department head can be terminated by the University President. Under some circumstances the tenured and probationary faculty of a department may become concerned with the stewardship of a department head for failing to provide desired professional and academic leadership or for other reasons. If a majority of the tenured and probationary faculty of a department determines after meeting as a complete group that it is necessary to recommend review of the performance of a department head with a view towards termination of the appointment, such a recommendation should be made in writing to the University President. The recommendation should provide a basis for review of the department head and contain a statement of reasons for requesting the termination of the department head's appointment together with evidence substantiating the recommended action. Upon receipt of a recommendation from a majority of the tenured and probationary faculty of a department to terminate the department head's appointment, the University President will consult with the Vice President for Academic Affairs, the appropriate school dean, the tenured and probationary faculty of the affected department, and the department head concerned prior to taking action on the recommendation.

Att. IV-G, 5/11/76
Ac.Senate Agenda